

Adore

Accessibility in Digital Communication Higher Education Curricula



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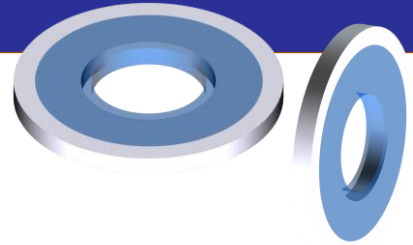
Module B, content:

6. Accessible communication (recap)
7. What is accessible communication
8. Requirements in practice
9. Inclusive communication
10. Communication strategy
11. Accessible content
12. Accessible events - this document



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12 Accessible events



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PowerPoint

- PPT is made for presentation
- Users of AT often prefer alternative formats if you send the presentation to them.
- Combine text and images
- Do not clutter the slides
- Use large fonts



Preparing the room

- Furniture and placement
- Lighting
- Acoustics



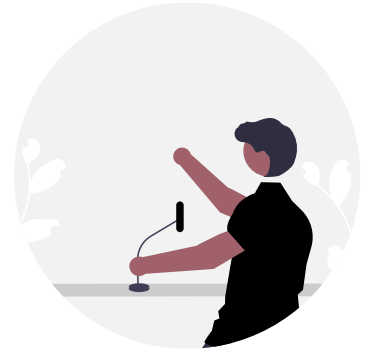
Accessibility: visual

- Read out content or describe images
- Ask everyone to introduce themselves
- Include links to content
- Share documentation



Accessibility: audio

- Turn off microphone when not speaking
- Consider an external mic
- Use captioning
- Speak clearly and one at the time
- Share material



Exercise

- Set up meetings in Teams, Zoom, Google Meet, WebEx or similar online meeting system. Look at the accessibility features - how do they vary? Which system does (currently) provide more accessibility features?

Resources

- [Planning onsite events](#)
- [Accessibility features in Zoom](#)
- [Accessibility features in Teams](#)
- [Accessibility Features in Google Meet](#)



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